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Jacquelyn M. Cannon
Principal

Anne Keegan
Assistant Principal

Jamie Michel-Golemba
Literacy Coach

March 17, 2006

Nora Robinson
Teacher of 2-Purple

Dear Ms. Robinson,

On Tuesday, March 13, 2006, we met to discuss your students' progress in reading. Ms. Keegan and Ms. Michel-Golemba also attended this meeting. After reviewing your Instructional Reading Levels Tracking Sheet, I am pleased to note the following:

- 14 students are on a 5th grade reading level.
- 1 student has reached the end-of-year benchmark for 4th grade.

During our conversation, you were able to discuss the supports-in-place within your classroom that have proven helpful in moving your students as readers. You knew your students well and had data to support your observations. For your students who are still below benchmark, you were able to discuss what reading strategies they have gained and which ones they are still acquiring.

I would like to commend you on the success of your students as readers. Thanks to your careful planning and constant drive to push them to their full potential, your students have truly flourished. They are truly independent learners, a trait I hope remains with them as they enter the next phase of their schooling. Please continue to challenge them as they further develop their reading skills.

The work you have done in literacy over the past six months has resulted in your students' outstanding growth as readers. During the remaining months of the school year, I look forward to seeing your young learners continue to blossom! Continue to encourage those students who have already succeeded in surpassing the second-grade benchmark by nurturing their confidence and challenging them to take risks academically. I hope you are as pleased as I am to see the consistent progress of your students. As early childhood educators, we have the exciting privilege of shaping our students into lifelong readers. I feel you have truly been successful in achieving this goal. Thank you for your dedication to your students.

Sincerely,



Jacquelyn M. Cannon
Principal

I have received a copy of this letter.

Teacher's Signature Nora Robinson Date: 3-28-06

cc: Anne Keegan
Jamie Michel-Golemba